

Reminder to Update Your Address

Please note that all aliens in the United States (except A and G visa holders and visa waiver visitors) have a legal requirement to report a change of address to USCIS within 10 days of moving, regardless of whether they have a pending benefit request. This includes individuals with permanent residence status in addition to H1B visa holders, F-1 and J-1 exchange visitors.

F-1 and J-1 students may satisfy the requirement by timely submitting a contact information update request to OISSS via the [OISSS Portal](#). The OISSS will update SEVIS within 21 days of receiving the request. Students living on campus should use the following address format:

Physical Address:

30 Campus Road, (Building Name, Room Number)
Annandale-on-Hudson, NY 12504

Mailing Address:

Same as physical address.

J-1 scholars may satisfy the requirement by notifying OISSS of a change of address. J-1 scholars should send contact information updated to oisss@bard.edu.

Please note that an F-1 student with a pending OPT request should also notify USCIS of an address change through their [USCIS online account](#) in addition to submitting a contact information update to OISSS via the [OISSS Portal](#). Be sure to reference the receipt number to ensure the address update applies to a pending USCIS OPT application or benefit. We recommend that students submit an [address update to USPS](#) as well.

The USCIS page [How to Change Your Address](#) contains detailed information and links advising how to update an address with USCIS / DHS online or by using the AR 11 paper form